

# Fort Ellis Fire Service Area

## Public Meeting

### Fort Ellis Fire Service Area Board of Trustees

Date: Thursday, January 19, 2023

Time: 7:00 PM

Place: Fort Ellis Fire Department

## Officers Present:

President Todd Kaiser, Vice President Norbert Hackl, Treasurer Gerald Groggel

## Members Present

Jaclyn Liebscher, Graham Goff

## Chief Present

Chief Mike Cech (via Zoom)

## Guests

Lola Dunmire (via Zoom)

## Call to Order 7:47pm

## Public Comment

No public comments.

## Consent Agenda

### ***Secretary Report***

The minutes from the December Board meeting were issued via email and each board member acknowledged receipt. Norbert made a motion to approve the minutes. Gerry seconded. Motion carried.

### ***Financial Report***

The December 2023 YTD financial report was issued via email and presented at the meeting. Norbert moved to approve the Financial Report for the Fire Service Area. Gerry seconded the motion. Motion carried.

Discussion on the P&Ls along with the operations, and Annual budgets.

P&L for department discussion.

Contingency breakdown and P&Ls discussion

PPE and Equipment reserve discussion.

Discussion on what was spent to date on the new station by category.

Discussion on the First Security Bank disbursements and payments to date.

Hennebery Eddy and R&R Taylor invoices approvals needed tonight. Will document it in Bill.com and a paper check will be delivered to the station for signatures. Danielle will get the checks mailed.

Discussion on the First Security bank payment.

## ***Regular Agenda***

### **Annual Events Calendar- January**

Firefighter's Banquet in will probably be in April.

VFIS verification

## ***Chief's Report***

### **Call Report for December 2022**

Total Calls 37 - Last year 27

YTD 302- Last year in 306

Starting to see more MVA's due to weather and road conditions.

### **Long Range Planning Committee**

Graham Construction update-

He met with R&R Taylor today and the slabs for bays are being poured, Monday will start framing walls on the turnout side. One thawing machine remains and will be removed 2 days after the after concrete is poured. The weather has set construction back.

Framer says he will be ahead of schedule, will be setting the steel.

Norbert reported his meeting with Diamond M.

Discussion on parking lot asphalt in April.

Discussion on witching.

Not aware of any delays on materials so far.

HVAC and plumbing, nothing discussed.

Discussion on the right of way

Projected completion date. Bill needs to update.

Discussion on R&R Taylor invoice and breakdown on GMP, retainage and contingency YTD.

Discussion on the December bill for heating and Hennebery Eddy invoices.

Discussion on tracking change orders and what to add to the tracking sheet.

There was discussion on Park Electric, as well as winter conditions and the contractor's contingency. Graham talked to Bill about this. More discussion on the costs of fuel and blankets he purchased due to weather conditions.

Hoping for a grant for the air system.

Discussion on the sign and messaging board and the location.

Discussion on glass paneling above the bays. Graham can get a timeline with the updated cost and will send the Board an email with his findings.

Graham reached out to Ashley to discuss the furnishings for the building. She is going to update the prices and will get back.

Norbert discussed the Intercap loan and his contact with Kate Dinwiddie. We want to see if we are still approved. Norbert thinks we need to keep the whole line of credit open. There's discussion on the process as of now. Norbert would like input and a decision on this. More discussion on the donations in reserve. The Board has decided to table this discussion for now.

Discussion on the possibility of building phase 2 and build it all at once. The Board agreed to table this discussion.

There was discussion on trying to buy a truck.

Equipment apparatus replacement and putting in for the FEMA grant next year.

Personnel Committee met with nothing to report. An assistant Chief will be leaving in June, we will need to fill his position. Looking for interested parties now.

Board Outreach discussion.

Long Range Planning Committee should meet before the 2<sup>nd</sup> week of March. Gerry will reach out to the Assistant Chiefs and get a meeting once Mike is back in town. Need a report of what will be needed in the next 5 years.

### **Training/Members Report**

Working on EMS and CPR recertifications and FF1 classes.

### **Subdivision Activity**

Nothing to report.

### **Public Service Outreach Activities**

Nothing to report.

### **Gallatin County Fire Council Activities**

Scott Fosdal is going to be our representative for the Fire Council Committee on SOPs

### **Update on New Recruits**

2 new recruits as of January 1<sup>st</sup>. They're working on separate streams as of now.

### **Outreach Update**

Nothing new.

### **Old Business**

Norbert contacted the GIS department and presented a printed map and website for the Board members.

Discussion on homes under construction and the fire fees.

Discussion on Langlas permits and the need to address who's not paying fees.

Discussion on Chestnut and the Fire Service Area. Norbert will investigate.

Lists due in 2 months.

Norbert would like this generated from GIS every year with new addresses marked. He is going to talk to them about this.

Fire district conversation – Kate advised Jaclyn and Norbert on converting and what it would entail. Kate brought up possible conflicts in doing so.

Will investigate this after the station built down the road.

Discussion on fee increases and elections.

Board member interaction and firefighter discussions. Another appearance due in January, Mike will check to see who is next.

### ***New Business***

Nothing

### ***Meeting Adjourned at 9:03 pm***

Next board meeting Thursday February 16, 2023 @ 7:00 pm at the station with the option to join via zoom. A Zoom link will be added to the website for Public Comments, and all are free to join in person as well.

Certified by: \_\_\_\_\_

Date: \_\_\_\_\_