

Fort Ellis Fire Service Area

Public Meeting

Fort Ellis Fire Service Area Board of Trustees

Date: Thursday, December 15, 2022

Time: 7:00 PM

Place: Fort Ellis Fire Department

Officers Present:

President Todd Kaiser, Vice President Norbert Hackl (via Zoom), Treasurer Gerald Groggel

Members Present

Jaclyn Liebscher (via Zoom), Graham Goff

Chief Present

Chief Mike Cech (via Zoom)

Guests

Lola Dunmire, Vanessa Skelton, Ben Kauffman (all via Zoom)

Call to Order 7:40 pm

Public Comment

Were no public comments.

Consent Agenda

Secretary Report

The minutes from the November Board meeting were issued via email and each board member acknowledged receipt. Norbert made a motion to approve the minutes. Gerry seconded. Motion carried.

Financial Report

The November 2023 YTD financial report was issued via email and presented at the meeting.

Discussion on the Profit and Loss sheet and the upcoming taxes.

Discussion on the expenses and YTD budget compared to last year's income.

Firehouse Subs grant discussion.

Discussion on new station donation total and the balance sheet and the layout.

Discussion on the balance sheet and the bank installments. The building reserve money coming from First Interstate Bank will be allocated to the Building Reserve as soon as it comes in.

There was discussion on the retainage so the Board will still know what is owed. Discussion on what has been spent from the beginning of time and for the station project.

Checks paid in November.

Bill.com discussion on items waiting for approval tonight. Henneberry Eddy is waiting to be paid and needs Board approval.

R&R Taylor needs to be approved for a paper check. Going forward, they will need a paper check payment.

Discussion on dates of invoices and when they go in the financials.

Discussion on a fund due to no structures on a resident's property.

Graham moved to approve the Financial Report for the Fire Service Area. Gerry seconded the motion. Motion carried.

Regular Agenda

Annual Events Calendar- December

Equipment Inventory is ongoing.

Annual Conflict of interest Policy is ongoing.

Review Fee Structure for charge for service. Nothing to review.

Chief's Report

Capitol Campaign & Grants Update: Presented by Vanessa - 7:01pm to 7:27pm

Over halfway to our fundraising goal. Bozeman Health has committed to 25k, and the mailers are doing well with still a couple weeks of year-end giving left.

Met with some great contacts in Kelly Canyon and Bear Canyon.

Beth Cady helping with outreach.

Bannack has been in contact with State Farm, Exxon Mobile.

Postal Annex still collecting donations and doing a match.

Barnard was asked for year-end giving, for 25k. There are in-kind donations offered from companies in the valley.

Billion has been unresponsive but will keep working on it.

Discussion on Ressler donation.

Diamond M donation. Vanessa has been in touch with Bill from R&R Taylor on this.

Discussion on other in-kind donations.

At the end of the year will pivot to media and the EMS services and the mutual aid that we provide.

Knife River is wanting to donate materials. Bill is working on a list.

Grant Updates

MRL submitted for 25k & BNSF submitted and will apply for the Murdoch grant for building.

Working on FedEx and UPS contacts.

Department of Commerce has connected Vanessa with some funding opportunities for State government level.

FEMA has not reached out yet. Vanessa will check in again and ask Melanie and Jill. She reached out in October or November and will reach out again.

Department of Agriculture discussion on grant details. We did not qualify.

Discussion on Allstate Insurance for CPR manikins for training. Vanessa will follow up with Melanie.

Jaclyn asking Vanessa for a total grant update for next month. Vanessa will check on the Murdoch grant and we are asking for.

Call Report

November 2022

Calls 33 - Last year 27

YTD 265- Last year in November 264

Starting to see more MVA's due to weather and road conditions.

Long Range Planning Committee

Building committee in motion, will table the discussion until March. Frank has asked Deana will put together a list of furniture and equipment to present to Mike in January.

Apparatus and equipment meeting in Jan. prelamination on the data and can discuss when Mike returns for an engine.

Outreach nothing new

Personnel- Lains last raining on last Tuesday

Long range Planning committee need to start a meeting table until March.

Looking at the end of July to open the new station. Graham will look at it and notify Mike if a meeting is necessary.

Mike would like to get a meeting going in January on the Apparatus and Equipment Committee. Frank will take the lead on this. Frank reported that they met with Highlight Fire and discussed their process. Gathering data for when Mike returns.

Outreach Committee- Nothing new.

Personnel Committee- Nothing new.

Training/Members Report

Will have two weeks off for the holidays after this next Tuesday.

Working on Blue Card and concentration on structure firefighting.

Command and crew leader coming up this coming Tuesday.

Subdivision Activity

Nothing to report.

Public Service Outreach Activities

Nothing to report.

Gallatin County Fire Council Activities

Frank attended the meeting in Three forks. Frank reported that there was bad weather, and the meeting was short. County is rolling out SOG's. Fort Ellis has started an SOG review to bring ours in line with the County.

EMT support for the County Fair discussion.

Discussion on Naloxone Training and opioids.

Gallatin County is potentially wanting CF truck back. May have to discuss replacement.

We will be putting B1-1 up for sale in the spring. It is being stored in Matt McCalla's barn.

Update on New Recruits

2 new recruits will go to full firefighter status in the end of the year.

Lost a firefighter- relocated.

2 recruits coming on in January.

Outreach Update

Nothing new.

Old Business

Discussion on the Henneberry Eddy invoice. Gerry made a motion to pay the remainder of the invoice. Norbert seconded. 4 yeas & 1 nay. Motion carried.

Graham reported on the building progress. Norbert and Graham met with Bill and the foundation is backfilled, plumbers and electricians are doing their under-slab work, fire risers are installed. They're battling cold temps and snow and have two ground heaters running. R&R Taylor hired additional labor to blanket and un-blanket the project and remove snow. The slab should be done by mid-January. Bill to keep the Board abreast of the costs accrued. Graham will get a forecast from Bill to see where we're at with extra costs.

Discussion on the power installation. Easement has been sent to park electric and they should be ready to start soon.

Working on the plumbing below the slab.

More discussion on the well.

Discussion on the approval of the Pay Application with R&R Taylor

Graham has added the Pay Applications to the Google Drive for the Board to view, as well as inspections and Change Orders.

Gerry made a motion to approve payment of \$202,569.35 to R&R Taylor. Norbert seconded the motion. More discussion on contingency and winter conditions. Motion carried.

Mike will contact Lola to get the R&R Taylor check printed and delivered to the station.

Norbert will contact Vanessa to get a contact on the drilling company for the well.

Will get check signed tomorrow and mailed. Todd will stop by and sign the check and Danielle will mail it out.

Discussion on moving to a District. Mike talked to Kate who is still waiting to get the information.

Discussion on the spreadsheet for tracking expenses for the building separately from the financials. Norbert and Graham will tackle this together.

Discussion on unpaid taxes within the district.

New Business

Nothing

Meeting Adjourned at 8:16 pm

Next board meeting Thursday January 19, 2023 @ 7:00 pm at the station with the option to join via zoom. A Zoom link will be added to the website for Public Comments, and all are free to join in person as well.

Certified by: _____

Date: _____