

Fort Ellis Fire Service Area

Public Meeting

Fort Ellis Fire Service Area Board of Trustees

Date: Friday, March 22, 2024

Time: 7:00 PM

Place: Fort Ellis Fire Department, 3041 Bozeman Trail RD.

Officers Present:

President Todd Kaiser, Vice President Norbert Hackl, Gerald Groggel

Trustees Present

Graham Goff, Daniel LaFrance

Chief Present

Chief Frank Boynton

Guests/Public

No guests or public attended.

Public

No public comments.

Call to Order 7:07

Consent Agenda

Secretary Report

The minutes from the February 2024 board meeting were issued via email and each Board member acknowledged receipt. Graham made a motion to approve. No public comment. Gerry seconded the motion. Motion carried.

Financial Report

The February 2024 YTD financial report was issued via email and presented at the meeting. Norbert made a motion to table the financial reports until the next Board meeting. Dan seconded. No public Comment. Moton approved.

Norbert requested a meeting with Nikki to discuss all transactions that went into the reserve accounts and current assets from last fiscal year (23/24) so he can reconcile his records.

Discussion on the County tax payment and the email from Nikki. The Board will need clarification.

Gerry reported that the audit is due June 30th. Gerry will start looking into a 2-year audit that would be due in June of 2025. Will start looking after April 15th.

Frank said he'd schedule the meeting with Norbert and Nikki.

Regular Agenda

Review Events Calander for March-
Discussion on the Board appointments.

Norbert made a motion to keep the same officers. Graham seconded. No public comment. Motion approved.

New bylaws- Nothing has changed with this.

Chief's Report

Fire sprinkler regulations- discussion on a licensed engineer to be involved in the design. Frank will work on drafting an info. statement to include the County rules, procedures, and expectations, which will be posted on our website. Also, will include a Fire suppression certification list and Appendix I with hyperlinks to the documents.

Norbert would like to be included in the email with the draft and other information along with the Gallatin County Attorney.

Discussion on residential requirements for fire suppression and conditional approval of HOA's.

Discussion on subdivisions and fill site requirements and covenants and the approval process.

More discussion on tracking.

Norbert suggested talking to the Planning office about the permits.

More discussion on tracking and liability. Frank will bring the finished product to the Board next month. Discussion on language.

Discussion on new subdivisions and sprinkler systems.

New Station Updates

Discussion on a water leak.

Discussion on the sand filter.

Radios are fully compliant and we're operating on the new system.

Discussion on grant reimbursement.

Discussion on firefighter retirement.

Firehouse subs discussion on the Rescue struts.

Call Report

57 YTD

37 in February

A lot of medical calls.

Next week will roll out an internal reorganization of the department. Everyone has been asked to sign up for an extra duty.

Discussion on HIPPA compliance.

Done with truck repair and maintenance. DOT inspections coming up.

Discussion on next month's Board meeting guest to discuss the endowment.

Discussion on the design competition.

Gallatin County Sheriff sergeants will meet once a month at our station.

Cost recovery is the next project.

FEMA grant for Engine has been submitted.

Expedition has sold.

Discussion on overdue physicals.

5-year plan- Meeting on April 15th at 5pm-8pm. Dinner will be provided.

Strategic plan is going well.

Old Business

Building- Norbert discussed the budget and tracking sheet. Discussion on final costs and adjustments.

Discussion on Construction administration.

Campaign costs- will adjust for bricks and talk to Vanessa about the cost of the campaign.

Graham discussed the new change orders for building fixes.

There was a change order to remove the audible alarm for the pumphouse changed to strobe lights. The gutters still need to be completed. Architects came up with a solution for a downspout. Will need three downspouts installed. The Board agrees that needs to be taken care of.

Norbert made a motion to approve the change order for \$2,500 for retrofitting the downspouts. Graham seconded. No public comments. Motion carried.

Graham made a motion to approve Change orders 26 and 27 for water filtration and strobe replacement for \$13,000. Gerry seconded. No public comment. Motion carried.

Diamond M will start drilling again. Will try to drill on the Northwest corner of the parking lot, leaving equipment on the pavement. Discussed with the neighboring landowner regarding the possibility of drill shavings going over the fence onto their property. Norbert called and discussed and got approval from the landowner. Will be extra costs to connect the new well.

Discussion on removal of the old well and the possible extra costs expected to come up.

Request for blinds for the training room to be added to the budget.

Budget- Last year's budget vs. actual from Nikki- Norbert is requesting from Nikki.

Discussion on the budget request from the County.

Discussion on the budget for the firefighters, oil and gas.

Discussion on the increase in the utilities and the change to the budget.

Discussion on vehicle maintenance and repair and radio installation.

Discussion on insurance for firefighters and for the building. Gerry will look into insurance for the building. Graham will send Gerry the square footage and the Board will add building insurance once they have a quote.

Discussion on Professional services for Nikki and Bannack.

Salary discussion.

Discussion on Intercap loan and paying it down faster.

Discussion on adding station snow plowing to the budget.

Need to add audit expense to budget.

Discussion on the Building reserve going away. Then will concentrate on the expenses for moving the training building.

Discussion on the Vehicle Reserve, PPE and SCBA's in the budget.

Use Other Capitol for the radio match.

Discussion on Cost Recovery, CD's, and donations.

Discussion on a garage sale at the new station. Discussion on the liability.

Hopefully the Board can wrap up the budget for next month's meeting.

Firefighter and Auxiliary insurance discussion.

Discussion on a Personnel issue. The issue was resolved.

New Business

None

Meeting Adjourned at 8:17 pm

Next board meeting Thursday, April 18, 2024 @ 7:00 pm at the station with the option to join via zoom. A Zoom link will be added to the website for Public Comments, and all are free to join in person as well.

Certified by: _____

Date: _____