

Fort Ellis Fire Service Area

Public Meeting

Fort Ellis Fire Service Area Board of Trustees

Date: Wednesday, June 21, 2023

Time: 7:00 PM

Place: Fort Ellis Fire Department

Officers Present:

President Todd Kaiser, Vice President Norbert Hackl, Treasurer Gerald Groggel

Trustees Present

Graham Goff, Dan LaFrance

Chief Present

Chief Mike Cech, Assistant Chief Frank Boynton

Guests/Public

Lola Dunmire (via Zoom)

Meeting was called to order at 7:10 p.m.

Public Comment

No public comments.

Consent Agenda

Secretary Report

The minutes from the May Board meeting were issued via email and each Director acknowledged receipt. No public comment. Norbert made a motion to approve the minutes for the Fort Ellis Fire Service Area. Dan seconded the motion. Motion carried.

Financial Report

The May 2023 YTD financial report was issued via email and presented at the meeting. No public comment. Gerry moved to approve the Financial Report for the Fire Service Area. Norbert seconded the motion. Motion carried.

Lola reported that a deposit from the County was received. Lola will look at the budget to make sure everything is correct.

Discussion on how this deposit affects the budget. Lola will check on this.

More discussion on the budget and the tax income.

Discussion on the Net Income.

Discussion on the Budget as it is sent to the County.

The Board asked for a list of Capitol reserves to date, so they can see what's been transferred into the Reserve accounts to date.

There was more discussion on other Reserves.

Discussion and review of the County Sheet.

Discussion on funding the reserves with a possible fee increase.

Lola reported that the only transfers made so far have been related to the new building.

Norbert made a motion to transfer \$50,000 from the Operating account into the Other Capital Reserve account, \$32,454 from the Operating account into the PPE Reserve account, and \$268,000 from Operating account into the Legal Reserve account for this fiscal year (ends at the end of June). The total is \$350,454. No public comment. Gerry seconded. Motion carried.

Discussion on the Intercap loan deposit. Lola reported that it came in on May 31st into the Operating account. The county auto deposits into the Operating account, then it will go into the Building Reserve account.

Regular Agenda

Review Annual Events Calendar- June

Inventory report- Ongoing

Planning for Picnic and Newsletter- Tentative date of discussed to have the picnic at the new station.

Discussion on the completion date of the new fire station as of now. Discussion on finishing the grade and the wet weather.

Discussion on the Fee Increase for the Fire Service Area from \$400- \$650 per year. Next month the resolution will be signed for the County. Once that is signed, we get on the Agenda with the County for August. The Treasury office is aware. This will be posted on our website and social media.

CHIEF'S REPORT

Matters for the Board:

Capitol Campaign Update by Vanessa Skelton:

Discussion on the amounts raised and pledged.

Waiting for a possible gift that is not included in the total. Will confirm before adding it in.

Working on a plan for the campaign wind-down this summer. The campaign will need to wrap up in September. Maybe reach out to the community with the Newsletter and get in touch with the HOA's.

Working on a donation wall to purchase bricks for the campaign. Graham will connect Vanessa with Ben on where this can be located and how they can make it last in the outside elements.

Will also have an interior donor wall that can be hung after building completion. This can be set for the end of August.

Discussion on potential donations and brick purchases.

Vanessa expressed a need to get going on the outdoor donor wall and is looking for a timeframe.

Mike mentioned a possible donor collection of old fire truck figurines for the décor at the station.

Graham will contact Hennebery Eddy about the outside sign and lighting and will update Vanessa for possible donations.

Discussion on Federal DOT monies for a digital marquee sign. We have a sign idea, but don't have the funds for the electronic part. Vanessa will ask Bill Siebrasse to help breakdown costs.

Grants:

BNSF donation

Firefighters Fund donation

Metcalf- declined.

FEMA for rescue equipment- still pending.

Town Pump- pending.

Prospective donors and other possible contacts, maybe for a training grant.

Discussion on moving our training building & training yard- Vanessa asked for the cost for both. Norbert & Graham will get those numbers to her.

Vanessa has been following some of the congressional bills for funding for fire stations and construction. She will look back at those for phase 2.

Call Report for May 2023:

Total Monthly Calls- 18

Last Year- 20

YTD Total Calls 122 - Last year 119

Long Range Planning Committee:

Reports and discussion on Potential Change Orders.

CO #009- Discussion on adding receptacles and breakers, compressed air changes, and SCBA.

Discussion on speakers, wiring costs and the need.

Discussion on the sheetrock on the ceiling in the decontamination, turnout, hallway and the compressor rooms. Had sheetrock added, HVAC & conduit dropped. The concern was insulation showing, keeping it clean and muffling sound.

CO #010- Changing from the fiberglass cistern to two 15,000-gallon concrete cisterns that are connected. That will save \$27,000 and is more durable.

Discussion on overhead and Profit (OH&P). Norbert has a call out to Bill.

CO #011- two 1,000-gallon underground propane tanks and savings.

Discussion on contingency as of now with 2 months left of construction.

Discussion on a potential change order on the site work in the back.

Discussion on the cost Bannack as of May. Discussion on possibly going until the end of year and the cost.

Discussion on the PR campaign and potential savings.

Discussion on the furniture for the office.

Need to purchase turnout lockers soon.

Mike asked Bill to let him know when they are going to need power ran to the building. Mike will get the info and talk with Park Electric to get a timeline for permanent utilities.

Graham made a motion to approve R&R Taylors Potential Change Orders #009, #010, and #011. No public comment. Norbert noted that he will investigate the Overhead and Profit costs on Change Order #010. Gerry seconded. Motion carried.

The check made to R&R Taylor was signed.

Discussion on the Audio-visual donation for the training room. AV wire has been installed with several feet of wire left in the wall for installation, Matt McCalla will investigate a possible donation.

Training/Members Report:

Wildland fire training with Bob Fry.

WUI gear and drafting with brush trucks.

We are at a point where we can start training on the new radio system. Working with the 911 radio tech. and will program radios and train next week.

Mike is still working with our radio vendor on what needs to be purchased. This is ongoing.

Frank reported an upcoming meeting with Vanessa to get funding for radios. If there is funding for new radios, it will be pursued.

Subdivision Activity:

Nothing to report.

Public Service/Outreach Activities:

Nothing to report.

Standard Operation Guides:

SOG committee is working with the Fire Council.

Gallatin County Fire Council Activities:

Nothing to report.

Update on New Recruits:

Doing great and eager to learn.

Old Business

None

New Business

None

Meeting Adjourned at 8:21 pm

Next board meeting Thursday, July 13, 2023 @ 7:00 pm at the station with the option to join via zoom. A Zoom link will be added to the website for Public Comments, and all are free to join in person as well.

Certified by: _____

Date: _____